"The 2024 Mock IMO Assembly"
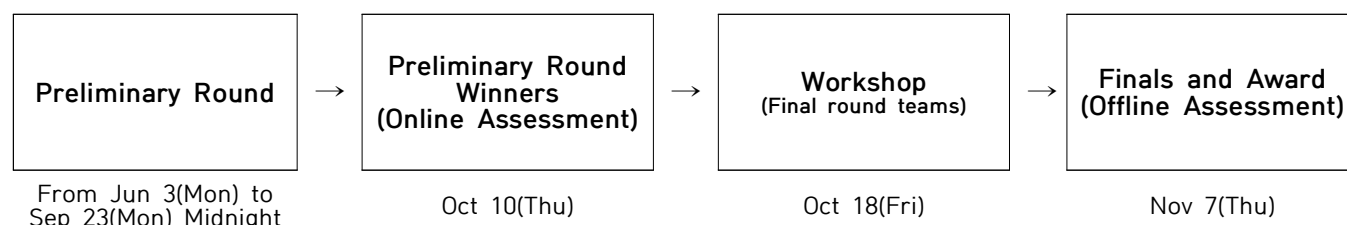
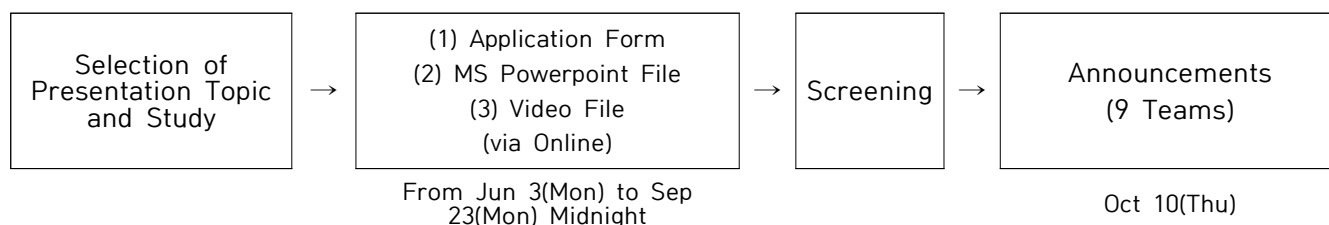## Submission Requirements and Notices

1. Overview

❍ **Title** The 2024 Mock IMO Assembly

❍ **Hosted by** The Ministry of Oceans and Fisheries

❍ **Organized by** Korea Institute of Maritime and Fisheries Technology

❍ **Sponsored by** Korea Institute of Maritime and Fisheries Technology, Korea Maritime Transportation Safety Authority, Korea Maritime Institute, Korea Research Institute of Ships & Ocean Engineering, Korea Maritime Cooperation Center, Korean Register, Korea Shipowners' Association, Korea Maritime Pilots' Association, Korea Offshore & Shipbuilding Association

2. Implementation Guidelines

❍ **Process**

Preliminary Round	→	Preliminary Round Winners (Online Assessment)	→	Workshop (Final round teams)	→	Finals and Award (Offline Assessment)
From Jun 3(Mon) to Sep 23(Mon) Midnight		Oct 10(Thu)		Oct 18(Fri)		Nov 7(Thu)

❍ **Venue for Finals** : Government Complex Sejong, Auditorium

❍ **Participants** : ‐ Any Korean nationals who wants to participate

  ‐ The participating team must consist of 3 individuals

  ‐ Participants and awardees from past competitions are also eligible

  (Exceptions : Grand Prize winners)

❍ **Application** : Apply via Online (www.imo-contest.org)

❍ **Presentation Topics** : Safety, Environment, Regulations, Policy, Education, Logistics, etc

❍ **Preliminary Round** (Online, From August 1(Tue) to September 25(Mon) Midnight)

Selection of Presentation Topic and Study	→	(1) Application Form (2) MS Powerpoint File (3) Video File (via Online)	→	Screening	→	Announcements (9 Teams)
		From Jun 3(Mon) to Sep 23(Mon) Midnight				Oct 10(Thu)

‐ Documents to be submitted via online

  (1) Application Form and Presentation Abstract (Brief team information and an abstract of the presentation should be submitted in both Korean and English)

  (2) Powerpoint File (Solutions on the selected topic should be submitted in Microsoft

Powerpoint in English; size should be less than 30mb)
(3) Video File (Presentation in English on the selected topic should be submitted in video file; length should be within 10 minutes; size should be less than 300mb)
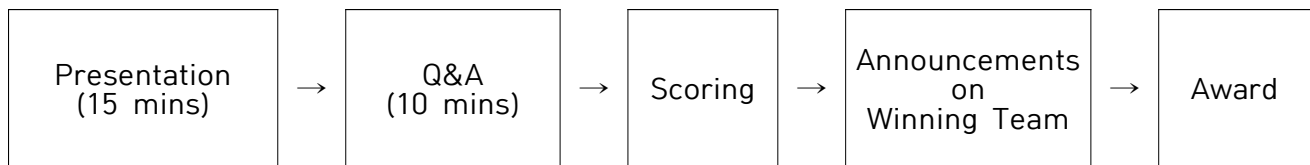
○ **Workshop** : October 18(Fri)
All teams from the Final round should attend the workshop.
- Workshop schedule

Time	Program
13:00-13:30(30′)	Presentation Skills for the Finals and Introduction to IMO
13:30-15:30(120′)	Presentation Skills
15:30-18:00(150′)	Presentation and Feedback

* Schedule is subject to change.

○ **Finals (Offline, November 7(Thu))**

Presentation (15 mins)	→	Q&A (10 mins)	→	Scoring	→	Announcements on Winning Team	→	Award

* Round-trip tickets or transportation fees are provided.(Offline event only)

3. Presentation Topic

Topic	Examples
Safety	Maritime safety, e-Navigation, Cyber security for ships, Safety strengthening for passenger ships, Ways to reduce human error Maritime Autonomous Surface Ship(MASS) safety and IMO safety-related issue.
Environment	Prevention of marine pollution, Ways to reduce green house gas, Management of maritime dangerous goods, Ballest Water Management(BWM), Ways to prevent illegal waste disposal from ships, Environment-friendly ships and IMO environment-related issue.
Regulation	Compensation for oil spill damage, Implementation of Wreck Removal Convention, Maritime safety judgement or hull insurance-related issue, Unified implementation of convention and IMO regulation-related issue.
Policy	IMO policy suggestion for implementation of UN Sustainable Development Goals, Ways to improve developing countries' capacity of implementing convention, Improvement of developing women workforce, Effective application of IMO, Mandatory Audit Scheme(IMSAS), IMO Strategic Plan, Maritime Autonomous Surface Ship(MASS) Navigation and IMO policy-related issue.
Education	Ways to train mariners for their capacity development, Ways to improve education system of nurturing international professionals in shipping and IMO education-related issue.
Logistics	Maritime Single Window for logistics & customs, Maritime cyber security, Ways to facilitate maritime logistics and IMO logistics-related issue.

※ Among the above-stated six presentation topics, participants are allowed to choose one area according to their preference and decide the specific presentation title. Other topics related to IMO other than the examples are acceptable

※ Participants can refer to the IMO's official website for details on the presentation topics
IMO website : *http://www.imo.org* → **Our Work**

4. Guidelines for Submission

❍ **For the Preliminary Round**

(1) Application Form and Presentation Abstract

- Application Form : fill out the required information including the team name, college/affiliation, major/department, name and contact number of team members on the IMO official website
- Presentation Abstract : The abstract of presentation both in Korean and English should be submitted. Participants should comply with the prescribed form
- Korean '돋움' font 10points, English 'Arial' font 10points
- Do not exceed 1 page
- File Name and Extension : *2024IMO_EnglishTeamName.docx*
  Please name them in English

(2) Microsoft Powerpoint File

- Presentation material should be stated in English and submitted in PPT file format
- Cover and slide : "Blind Test" applies to the whole evaluation process. Therefore, it is

prohibited to state personal information such as college/affiliation, major/department or participants' name other than team name and presentation title on the cover and in the slides of PPT file.

- Size : There is no limitation on the number of slides (presentation time is limited to about 10 mins)
- Slide size : Follow basic format of MS PowerPoint (4:3, 30cm*21cm)
- File Name and Extension : *2024IMO_EnglishTeamName.pptx*

  Please name them in English

  It should be in accordance with MS PowerPoint 2010-2016 version
- Keynote is not allowed
- Attaching videos or voice files in the PPT file is not allowed

  ※The participating team qualifying for the finals is allowed to attach the video or voice file
- Font : Basic fonts offered by MS PowerPoint should be used. Unique fonts are not allowed
- PPT file size : less than 30mb
- Page number MUST be written in a slide

(3) Video File
- Make a video of the presentation in English using the PPT slides. The voice of the presenter should be clear
- The video clip should be limited to 10 minutes. All three individuals of the team should participate
- "Blind Test" applies to the whole evaluation process. Wearing an uniform implying a specific college/affiliation or filming with a school/affiliation background is strictly prohibited
- Video file size : less than 300mb
- File name and extension : *2024IMO_EnglishTeamName.mp4*

  Please name them in English

❍ **For the Finals**

(1) Abstract
- The presentation scripts should be stated in English and submitted by adopting the same document format IMO actually uses. The format can be downloaded on the official website.

(2) PPT File
- The participating team should provide the updated version of PPT file submitted for the preliminaries in terms of both contents and time duration (15 mins, less than 30MB)

※ Deadline for the finals : October 28(Mon) Noon

❍ **Remarks**
- Any work that fails to comply with the guidelines may be subject to any disadvantages during evaluation
- All submissions will not be returned and the copyright of all submissions and award-winning works shall be vested in The Mock IMO Assembly
- The participating team should be composed of three individuals. A team of two or four

is not allowed
- Participants and winners of previous competitions can participate (except Grand Prize winners)
- Please upload the relevant files at least three hours before the deadline in case of technical issues

5. Evaluation Criteria

❍ **Maximum of 100 scores, differential scores are allocated for each evaluation criteria**
❍ **Preliminaries Evaluation Criteria**

Evaluation Criteria		Scores
Problem Solving Skills	- Uniqueness of the Topic - Thematic coherence - Rationality of the Topic (In terms of commercialization and feasibility in industry, expected effects and necessity etc.) - Practicality of conclusion (In terms of being applicable to reality)	50 scores
English Proficiency	- Command of English - English presentation skills (delivery) - Understanding and using terminology	20 scores
Assessment	- Maturity of the abstract (degree of completeness) - Cohesiveness and Completeness of the PPT, (Background, introduction, body and conclusion, presentation skill (except for English proficiency), etc) - Teamwork among members (split-up of the work)	30 scores

❍ **Finals Evaluation Criteria**

Evaluation Criteria		Scores
Problem Solving Skills	- Originality of the Topic - Logic and Indication of the Presentation - Practicality of the Topic (Commercialization and Feasibility, Expected Results) - Rationality of the Conclusion(Applicability of the Suggested Solution, etc.) - Credibility of the Presentation	40 scores
Participant Assessment	- Team Members' Participation in the Presentation - Teamwork among Members - Presentation Attitude - Presenters' Communication Skills	20 scores
English Proficiency	- English Presentation Skills (delivery) - Understanding and Use of Technical Terms - Command of English	15 scores
Final Assessment	- Cohesiveness and Completion of the PPT	10 scores
Q&A	- Comprehension of the Question - Logic of the Answer	15 scores

6. Award

❍ **Award : 9 teams including the Grand Prize (KRW 26,000,000)**

Description	Awardee	Award
Grand Prize by The Minister of Ministry of Oceans and Fisheries	1 team	KRW 8,000,000 or Excursion to London IMO Headquarters
Gold Award by The President of Korea Institute of Maritime and Fisheries Technology	1 team	KRW 4,000,000
Special Awards by The Chairperson of Steering Committee	7 teams	KRW 2,000,000

❍ **For inquiries, please contact the Secretariat of The Mock IMO Assembly**
  Tel. 02-2038-6482   **Fax.** 02-6008-6695   **Email.** info@imo-contest.org